



WORK OFFERED TO: BUILDING ESTIMATORS, TECHNICIANS AND STUDENTS

Trevor Sadd Associates Ltd are looking to employ both full and part time staff in their Tallinn office completing work for the UK construction market. There is also an opportunity for some occasional and out of hours work on a part time basis.

Work / Training Placements Available

- Measuring building works and preparing bills of quantities
- Rating bills of quantities subject to advanced training
- Organizing office matters: printing/delivery of documents, office supplies, etc.

Requirements

- A technical understanding of how buildings are constructed
- Significant experience of computers and software
- Very good written and spoken English skills
- An openness to new ideas and a collaborative attitude to team working
- Self motivation with a proactive approach to work
- The ability to take on information quickly, to identify and solve problems

Parts of the work would be well suited to students and recent graduates in construction technology, rural building, applied architecture or other similar speciality.

Employment Package

- **8,000 – 12,000EEK** gross with potential of bonus, depending on aptitude, skills and experience

Applications

Please send your application (in English) to Marju Laurits by e-mail to enquiries@trevorsadd.co.uk including

- Covering letter - setting out your interest in the position
- Curriculum vitae (CV). Please include details of any temporary employment places, examples of software used and any other training completed.

For those requiring occasional work we have work available and an early application is recommended. In relation to all other positions, interviews will be undertaken in the week commencing 10th of January 2010. Closing date for applications is 4th of January 2010.

	<p>Trevor Sadd Associates Ltd is an established surveying and estimating practice offering measurement, estimating, project management, technical design and surveying services to the UK construction market. We are offering training / work experience placements to building estimators, technicians and students in our Estonian office.</p>
<p>www.trevorsadd.co.uk</p>	